ANNUAL REPORT
1988-89

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GOVERNMENT OF YUKON
Department of Education

Advanced Education Branch

For the Year Ending March 31, 1989

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ADVANCED EDUCATION BRANCH

DIVISIONS

HUMAN RESOURCE AND CAREER DEVELOPMENT

- apprentice training
- industrial training
- human resource consultative services
- employment training
- tradesmen's certification
- training courses
- career counselling services

PROGRAM RESEARCH AND PLANNING

- human resource development
- program planning
- labour market information
- immigration matters
- research services

STUDENT FINANCIAL ASSISTANCE

- student grant, loan, training allowance allowance, and scholarship applications/ disbursements
- Student Financial Assistance Committee acts as appeal board and awards scholarships

ADVANCED EDUCATION

BRANCH PERSONNEL

Tom Lownie, Assistant Deputy Minister
Jennifer Cook, Secretary
Marjorie Wearmouth, Student Financial Services Officer
Carole Theriault, Secretary

Ken Smith, Director, Human Resource and Career Development
Valerie Young, Secretary
John Gryba, Manager, Industrial Training
Norm Ingram, Industrial Training Consultant
Walter Brennan, Industrial Training Consultant
Sheila Parkin, Industrial Training Officer
Ross Knox, Manager, Employment Programs
Judy Thrower, Secretary
Judith McIntyre, Manager, Career Services
Lois Hawkins, Director, Program Research and Planning
Carolyn Hole, Research and Planning Officer
Marcy Johnsrude, Research & Program Services Officer

YUKON COLLEGE

ADMINISTRATION:

R. Lynn Ogden, President
John E. Casey, Director
Gillian Fitzgibbon, Assistant Director
Layne Marshal, Manager, Student Services
Eric Hodges, Manager, Finance and Administration
Nelson Ireland, Manager, Extension Services

REPORT OF THE ASSISTANT DEPUTY MINISTER

This past year has seen a number of activities occurring within the Advanced Education Branch, including occupancy of the new Yukon College facility.

A) New Yukon College Facility: Yukon College staff began moving into the new facility in June, 1988. The official opening ceremonies were held September 30 and October 1, 1988.

The new campus is moderately designed, its construction intended to maximize the use of local goods, services, labour, and contractors, and to achieve maximum flexibility for interior design and expansion. The new facility is designed for year round utilization and energy efficiency, and is heated by a fluidized gasifier which is capable of burning wood chips and refuse.

B) College Governance: The College Act, which received third reading May 18, 1988, resulted in the appointment of an interim Board of Governors effective September 29, 1988. The purpose of this Board was to oversee the transfer of Yukon College processes from the Government of the Yukon to the College. The transfer is on target for a January 1990 conversion.

C) Admission to Association of Canadian Universities for Northern Studies (ACUNS): In 1988 Yukon College received admission to ACUNS, the only university level organization with a mandate to promote northern research and education. This was an essential step towards the College establishing a credible and transferable university level Northern Studies program.

D) Career Services Program: A Career Services Program was developed by the Human Resource and Career Development Unit of Advanced Education Branch to make available to Yukoners the information, resources and counselling services which will give people the opportunity to become knowledgeable about, and involved in the career/life planning process. The program is designed to assist those people entering the job market as well as those contemplating career change or adjustment, and will enable people to respond to changes in economic and labour market trends.

Career planning and counselling was made available to the public through a "store-front" Career Services Centre in November, 1988. The Centre is also geared to distribute and/or loan materials and resources to groups or Government agencies that require the service. Underway is the development of a process which will have the capacity to deliver a full range of career information, resources and counselling services to the rural communities.

E) Apprenticeship: Advanced Education celebrated 25 years of Apprenticeship in the Yukon.

Peter Ferris,
Assistant Deputy Minister

HUMAN RESOURCE & CAREER DEVELOPMENT

INTRODUCTION

The Human Resource and Career Development Section has responsibility for the planning, implementation, and maintenance of Apprenticeship, Tradesmen's Certification, Industrial Training, and Employment Training.

BOARDS AND COMMITTEES

Advising the Minister on all aspects of apprentice training and tradesmen certification is the ministerially appointed Apprentice Advisory Board. The Board consists of an equal number of employer and employee representatives who are involved in apprentice training and certification.

In addition to the Apprentice Advisory Board, the Human Resource and Career Development Unit solicits public input through ten Trade Advisory Committees.

Such input is critical in ensuring that the needs of Yukon residents are being addressed as effectively as possible through the programs offered.

PROGRAMS

Apprenticeship Training Program

Continued increased activity in mining and construction in the Yukon has provided additional opportunities for apprentices in this last year. During 1988-89, 234 apprentices were registered in the Yukon (see Table 1), with 21 apprentices completing their programs during the year.

Due to the small number of apprentices in the Yukon, most Yukon apprentices still attend their in-school training outside the territory, in the provinces of British Columbia, Alberta, and Newfoundland. Table 2 indicates trades, lengths of in-school training, and numbers of apprentices in the program.

Tradesmen's Certification Program

From April 1988 to March 1989, 57 trades people received journeyman level certification in occupations through tradesmen's qualification. Of these, 21 were apprentices who earned Journeyman Level Certification upon completion of their apprenticeship program. Of the 57 journeymen who qualified for a Yukon Certificate of Qualification, 43 were eligible for and received an Interprovincial Standards Red Seal on their Certificate of Qualification.

TABLE 1: APPRENTICE AND JOURNEYMAN CERTIFICATION BY TRADE 1988-89

TRADE	NO. OF APPRENTICES REGISTERED FROM 1988 04 01 TO 1989 03 31	JOURNEYMAN CERTIFICATES ISSUED TO: APPRENTICES/TRADESPEOPLE	
Baker	1	-	-
Cabinetmaker	1	-	2
Carpenter	69	4	8
Communication Electrician:			
Construction Craft	-	-	-
Switching Craft	-	-	-
Toll Craft	3	-	3
Construction Electrician	17	2	2
Cook	10	1	3
Electrical Rewind Mechanic	1	-	-
Gasfitter	0	-	4
Glassworker	2	-	-
Hairdresser	7	1	2
Heavy Equipment Mechanic	34	7	1
Industrial Electrician	11	1	-
Industrial Instrument Mechanic	1	-	2
Industrial Mechanic	8	-	-
Lineman	2	-	1
Machinist	1	-	-
Motor Vehicle Body Mechanic	7	-	-
Motor Vehicle Mechanic	16	1	5
Oil Burner Mechanic	2	-	1
Painter and Decorator	1	-	-
Partsman	5	2	1
Plumber	16	1	-
Radio and T.V. Technician	1	-	-
Refrigeration Mechanic	1	-	-
Sheet Metal Worker	11	-	-
Steamfitter/Pipefitter	0	-	-
Welder	6	1	1
TOTAL	234	21	36

The Yukon Government In-House Apprentice Training Program

As a means of assisting unemployed apprentices, and to maintain a potential supply of skilled tradespeople, this program was instituted in December 1983. It allocated 20 person-years to Advanced Education for the hire and placement of apprentices for work experience and training within Yukon Government departments. These apprentices are not part of the sponsor department's regular workforce, but are in term situations with the intention of work being available for the apprentice until the end of his or her apprenticeship. As of March 1989, 60 apprentices have been placed within the program; 27 of these individuals were active in the program during 1988-89. Table 3 indicates the placements by trade.

TABLE 2: IN-SCHOOL APPRENTICESHIP TRAINING ATTENDANCE 1988-89

TRADE	LENGTH	NO. OF APPRENTICES ATTENDING IN EACH LEVEL OF IN-SCHOOL TRAINING I	II	III	IV
Cabinet Maker	8 weeks	-	1	-	-
Carpenter	6 weeks	12	7	17	3
Communication Electrician	6 weeks	-	-	3	-
Cook	8 weeks	1	4	-	N/A
Electrician	8 weeks	5	4	3	4
Hairdresser	10 weeks	3	1	N/A	N/A
Heavy Equipment Mechanic	5 weeks	7	8	2	6
Industrial Mechanic	5 weeks	3	-	1	1
Instrument Mechanic	8 weeks	-	-	1	-
Lineman	7 weeks	2	-	-	-
Motor Vehicle Body Repair	4 weeks	2	2	-	-
Motor Vehicle Mechanic	8 weeks	-	4	2	2
Oil Burner Mechanic	6 weeks	2	1	-	N/A
Painter/Decorator	4 weeks	-	1	-	-
Partsman	6 weeks	1	1	1	N/A
Plumber	6 weeks	4	2	1	-
Sheet Metal Mechanic	10 weeks	5	2	-	-
Welder	6 weeks	-	2	4	N/A
Elec Rewind Mechanic	8 weeks	1	-	-	-

Apprentice Incentive Marketing Program (AIM)

The AIM Program, implemented in September 1986, was designed to increase apprentice training opportunities for Yukon residents. Since implementation, the program has maintained full subscription. From September 1988 to March 1989, AIM funding supported 30 apprentice positions in private industry.

Industrial Training Unit Program

The Fourth Class Engineer and Third Class Engineer training courses, initiated by the Unit in 1984, continued with 12 individuals registered as Fourth Class Engineer trainees during the 1988-89 year, four of these completing their training before the end of the year.

The Human Resource & Career Development Unit also provided updating and upgrading courses for certified journeymen and registered apprentices. Eight one-week courses were held for Motor Vehicle Mechanics, Electricians, Auto Body Mechanics, Carpenters, Heavy Equipment Mechanics, Partsman, and Welders during the year, with 76 individuals taking part. A Carpenter Level III apprenticeship course was held also, with 15 students attending.

TABLE 3: IN-HOUSE APPRENTICE PROGRAM PLACEMENTS 1988-89

TRADE	NO. OF APPRENTICES	COMPLETED DURING YEAR
Carpenter	1	-
Cook	3	1
Electrician	2	-
Heavy Equipment Mechanic	11	3
Motor Vehicle Mechanic	1	-
Oil Burner Mechanic	1	-
Partsman	4	2
Plumber	2	-
Welder	2	1

Industry Based Training Programs

The Human Resource & Career Development Unit staff assist employers in developing training plans, evaluate proposals, and monitor training situations on programs under the Canada/Yukon Human Resource Development (HRD) Agreement.

CAREER SERVICES

The Career Services Program makes available to all Yukoners the information, resources and counselling services which give people the opportunity to become knowledgeable about and involved in the career/life planning process. The program is designed to assist those people requiring occupational or educational information, people entering the job market and those contemplating career change. This service enables people to respond to changes in the economy and labour market, technological impacts in the workplace and shifts in employment patterns.

In the 1988/89 fiscal year, three aspects of the Career Services Program have been developed to implementation stage - the Resource Centre, the Career Counselling Centre and the Mobile Centre serving Yukon communities.

Space to house the Program (in Whitehorse) was obtained in Closeleigh Manor and set-up of the Resource Centre and walk-in counselling service began in November 1988.

Service to the public in the areas of access to the Resource Centre and counselling services began in January 1989, with implementation of full counselling services in April 1989.

The Career Services Program was fully staffed in April 1989. In-service workshops were held with other professionals, para-professionals and employment counsellors delivering employment related services in Whitehorse and Yukon communities. These workshops were conducted in order to explain the career service program and open access to the Resource Centre and counselling and consulting service to the communities. Service to the communities would begin through the mobile centre in June 1989 with full mobile service being implemented in October 1989.

The official opening of the Career Services centre will be held on October 24th and 25th, 1989. Further opening activities will be held in conjunction with Canada Career Week October 29th to November 4th, 1989.

EMPLOYMENT TRAINING PROGRAMS

The Employment Training Unit has again been successful in meeting the training needs of Yukoners by assisting employers in meeting the challenges due to changing markets or technology as opposed to providing incentives to create new employment positions.

Summer Student Career Development Program:

The Summer Student Career Development Program for the sixth year provided Yukon post-secondary students with career related employment opportunities within the Yukon Territorial Government. This summer 28 students were hired for an average of 13 weeks at an hourly wage of $10.00 per hour.

Challenge '88:

The Canada/Yukon Summer Program: Challenge '88 continued to provide summer jobs for students and unemployed youth throughout the Yukon as outlined below:

Employer Type	Number of Communities	Number of Positions	Number of Work Weeks
Private Sector	9	61	728
Non Profit	9	32	325
Municipalities	8	42	392
Total	12	135	1,445

Canada/Yukon Small Business Re-training Program:

The Canada/Yukon Small Business Re-Training Program was continued for the third successful year providing assistance to Yukoners in meeting the challenges of market or technological change. To date, 107 applications have been received; however, in 1988/89, 19 proposals were submitted, 12 were approved, 4 were rejected and 3 were withdrawn.

Yukon Employment Incentive Program:

The Yukon Employment Incentive Program, a joint initiative with the Department of Health and Human Resources, designed to provide employment training opportunities for social assistance recipients was continued successfully for the fifth year. This year there were 27 clients placed in a variety of training positions and 17 of them are not on social assistance any longer.

Computer Camp:

The Computer Camp proved very popular again for the fourth year in Whitehorse and the second year in Watson Lake. Employment was provided to two post-secondary students as Coordinators and six high school students as Instructors to instruct the fully subscribed sessions of 208 campers between the ages of 9 and 15.

Yukon Training Opportunities Program:

The Yukon Training Opportunities Program was a great success and provided training and skill development to 16 Yukoners from eleven different communities.

Human Resource Consultative Services:

The Human Resource Consultative Services Program is designed to provide Yukon employers with assistance in developing and implementing a Human Resource Development plan in order to make a more efficient use of the human resources available.

Together the programs have provided 252 Yukoners with either employment or training opportunities.

Further details of costs and programs are contained in Appendix I.

PROGRAM RESEARCH AND PLANNING

The Program Research and Planning Unit is responsible for Branch research and analysis, program planning research and assistance, program development, and initiating, conducting, and reporting results of surveys. The Unit serves as a contact point for a wide variety of information requested from other departments, governments, and organizations, the private sector, and the public. Student Financial Assistance was moved under the unit as of April 1, 1988.

Major activities in 1988-89 included the following:

Research

- Update of Yukon Training Strategy and Ministerial Statement completed.
- Preparation, in the form of research and analysis, for negotiation of the Canada/Yukon Institutional Training Agreement continued.
- The branch participated in intergovernmental consultative committee on Student Financial Assistance Working Group, providing input.
- Provided analysis of and input on the federal changes to U.I.
- The unit negotiated a further agreement with the Yukon Literacy Council to provide literacy tutoring services. Work on literacy is ongoing for the Unit as it is an important national issue.
- Provided ongoing input to National Education Statistics Committee.
- The mining and tourism training institutes were implemented.
- Prepared an analysis of An Education and Training Strategy of the Canadian Provinces and Territories.
- Prepared an analysis of the Report of the Collaborative Action Working Group on Counselling.
- Responded to a number of requests for information for international organizations such as UNESCO.

Support:

- Work related to the labour market was ongoing, including such topics as a Labour Market Information System.
- Work was ongoing related to Established Programs Financing to ensure funding information is accurate for the Report to Parliament on Federal and Provincial Support to Post-Secondary Education in Canada.

- The unit processed 1 immigrant business proposals in the past year and had 2 in process. Information was also supplied to a number of interested parties. There was increased interest in the investor category of the federal immigration program. The unit worked with the Departments of Economic Development and Justice on this category.

- Implementation of College Governance was undertaken. The College Act was passed in the Legislature on May 18, 1988.

- An inventory of federal and territorial employment development and training programs was completed.

- Report was completed and a draft agreement prepared on the types of agreements across Canada for enhancing the employability of social assistance recipients, with a view toward the Yukon signing a similar agreement with the Federal Government.

Program:

- The course/program proposal function was transferred to Yukon College. Detailed research was done by the Unit on a potential Dental Assistant Program at the College.

Discussion Papers

An ad hoc committee, with representatives from this Unit and Human Resource and Career Development, continued to work on a staff development process started in 1986-87. The Unit also coordinated Advanced Education Branch training needs in response to PSC request.

Planning Documents

The Unit coordinates the Advanced Education Action Plan, a Branch policy document and a Management Planning Schedule. It also coordinates the Advanced Education Annual Report and other Branch planning documents, writes and coordinates Cabinet and Management Board Submissions, and prepares briefing materials for ADM, DM, Minister, and Government Leader on Labour Market, Distance Education, and Literacy Matters.

The Unit worked on performance indicators and assisted other parts of the Branch on this project.

Surveys

Program Research and Planning completed the 3rd year of the annual survey of Yukon College Graduates. This survey collects demographic and employment information from Yukon College graduates. A comparative analysis of the three years of employment information was also completed.

Work continued on evaluation of a number of the Human Resource and Career Development programs using survey instruments.

Part II of the survey of Academic Development students was completed in 1988-89.

Interagency Involvement

The unit was involved with several projects involving a number of interdepartmental and intergovernmental committees:

Interdepartmental:

- the Social Development Worker Steering Committee, which is a liaison committee with the Department of Health and Human Resources;

- the Impact Assessment Process, which is identifying a process to deal with economic development projects; and

- Bureau of Statistics, with which the Unit consults and exchanges information.

- Departmental Distance Education Committee, which is an internal committee examining Distance Education.

Intergovernmental:

- the Economic Development Planning Management Committee, which reviews applications under this subagreement of the Economic Development Agreement;

- the Yukon Benefits Committee, which looks at major projects and the benefits to the territory;

- the Interprovincial/Territorial Distance Education Committee, which is implementing a Distance Education project for the western provinces and territories;

- the Interprovincial/Territorial Human Resource Development Working Group, which looks at issues related to developing the country's human resources and national/regional labour markets in response to federal initiatives.

- the Canadian Occupation Projection Systems group related to the federal labour market projection system.

- Television Northern Canada, made up of the Government of the Yukon (Community and Transportation Services, and Education), the Government of the Northwest Territories, and a number of Northern Native Broadcasting Association members, which is working on establishing a northern television facility. Met with YTG/GNWT Communication staff in Yellowknife re TVNC status.

- Ministers Responsible for Labour Market Matters, made up of provincial/territorial ministers, for which the Unit does research and provides input on the Labour Market.

- Statistics Canada, for information exchange for various activities.

- National Education Statistics Sub-Committee of the Council of Ministers of Education, Canada, which provides input and research on statistics on public and post-secondary education, e.g., enrollments.

- Intergovernmental Consultative Committee on Student Financial Assistance, which provides input on student financial assistance.

STUDENT FINANCIAL ASSISTANCE:

- The Student Financial Assistance section is now under this Unit.

- Computerization of Student Financial Assistance information began; phased input of data began.

- Provided input on new administrative criteria for Canada Student Loans Program.

- Unit assisted in insuring that Yukon student were considered for the Canada Scholarship Program.

- Liaised with GNWT on their Student Financial Assistance Program.

- Information exchange with DIAND, CEIC, and CYI on Student Financial Assistance matters.

STUDENTS' FINANCIAL ASSISTANCE PROGRAM

The Yukon Government, through the Grants, Yukon Territorial Government (YTG) Allowance, and Canada Student Loans Programs, assists Yukon students wishing to attend post-secondary institutions. Applications are approved by the Student Financial Services Officer for students eligible to receive financial assistance. As well, there are a number of scholarships available to students, particularly for those having just completed Grade 12. Some of these scholarships and bursaries are for students wishing to pursue French language studies.

During 1988/89 academic year, the Government awarded 369 grants, 374 YTG Allowances, and 236 certificates of eligibility for student loans under the Canada Student Loans Program. In addition to grants and loans, there were 15 scholarships awarded. The scholarships and bursaries are listed in Appendix 2.

Yukon students attended a total of 93 different institutions during 1988/89 academic year. The institutions and numbers of students attending are shown in Appendix 3.

TABLE 4: POST-SECONDARY GRANTS 1988/89 ACADEMIC YEAR

STUDENT YEAR OF STUDY	NUMBER	AMOUNT
Year 1	176	$455,537.00
Year 2	102	$279,714.00
Year 3	56	$157,717.00
Year 4	28	$ 76,541.00
Year 5	7	$ 22,113.00
TOTAL 1988/89 (1987/88)	369 (354)	$991,622.00 ($954,526)
Return of Funds re: Student Withdrawals 1988/89		$ 35,924.00
TOTAL EXPENDITURES 1988/89 (Grants and Transportation)		$955,697.90

Canada Student Loans 1988/89

A total of 236 students were funded in the amount of $710,977.00 for the academic year 1988/89, in comparison with 237 students funded in the amount of $758,068.00 for 1987/88.

Yukon Territorial Government Training Allowance

The Yukon Territorial Government Training Allowance is available to Yukon Students attending Yukon College. Some 374 students received assistance for the academic year 1988/89 at a cost of $837,117.00, compared to 275 students in 1987/88 at a cost of $686,893.40.

YUKON COLLEGE

COLLEGE PURPOSE

The purpose of Yukon College is to provide, primarily for adults throughout the Yukon, the opportunity to participate in a broad spectrum of quality education based on the principles of equality of opportunity and access, recognizing the special role and enhancing the cultural survival needs of First Nations people.

COLLEGE GOALS

To fulfill its purpose, Yukon College will, in partnership with the Yukon Community, offer relevant and effective programs in a suitable environment which will accomplish the following objectives:

Encourage students to attain functional literacy, to maximize their educational potential and to continue lifelong learning activities.

Reflect the Yukon's employment and human resources needs while fostering the participation of special needs students in the learning process of the College.

Meet Canadian academic standards by encouraging academic discipline, integrity and excellence.

Take a leading role in the area of Native Studies which will emphasize First Nations' perspectives and aboriginal heritage.

Become a leader in Northern Studies, in part by research conducted by Northerners, thereby attracting enrollment from other jurisdictions ensuring an enhanced learning environment and gaining recognition throughout the academic world.

COLLEGE MANAGEMENT AND ADMINISTRATION

The College Management Committee, composed of the President, Directors, and Deans and Managers meets weekly.

Academic Council, composed of Deans and Coordinators responsible for programming matters also meet weekly.

During 1988-89, the conversion process has taken a great deal of time and the process is on target for a January 1990 conversion.

The Board of Governors has met monthly since September 1988 and has formed subcommittees as follows:

Finance & Administration
Community Education
Programs

The Board has been concentrating on the conversion process and implementation of policies and procedures required for a smooth transition.

DIVISION REPORTS

ADMINISTRATIVE AND MANAGEMENT STUDIES DIVISION

The Administrative and Management Studies Division was established in November 1988, as a result of the growth of the Business and Applied Arts Division over recent years and the need to divide these major programming areas into more manageable divisions.

During the 1988-89 academic year, the division offered full-time programs at the Main Campus in Business Administration (first year certificate and second year diploma), Administrative Services (secretarial, accounting clerk and clerk-typist certificates), and Computer Management (second year diploma). Graduates from these programs experienced high level of success in job search and placement, which reflects ongoing demand for well trained administrative and management staff in government, industry and community organizations.

Part-time enrollments in Administrative Services and Business Administration courses, consistently at a high level, continued to grow. These courses continue to be an important opportunity for training, upgrading, professional development or career advancement for a wide range of employees and employers.

The Business/Management Programs mobile training unit (Mobile III) visited Ross River, Faro, Carmacks and Teslin to deliver credit and non-credit courses in computer applications. Computer applications courses were also offered in Elsa in February/March 1989. The mobile unit, and computer applications courses in communities generally, are popular and in extremely high demand.

Part-time courses through Community Campuses from the Administrative Services and the Indian Government Management programs were offered in several communities. Based on advice from the Program Advisory Committee in June 1989, it was agreed that the Indian Government Management Program would be offered at the Main Campus on a full-time basis for the 1989-90 academic year, and that Indian Administrative Skills Training workshops would be developed and delivered throughout the next year to address some specific training priorities identified in several Bands. Each workshop is planned to be about three days in length, and combines classroom instruction and on-the-job application. The priority topics for development and delivery in the fall of 1989 are Fund Accounting in a Band Setting, Planning and Control of Capital Projects, and Proposal Writing.

In partnership with the Public Service Commission, Government of Yukon, a new program was introduced this year. The Management Development Program is a two-year part-time program that develops knowledge and practical skills to enhance managerial effectiveness and career development. The format and structure of the program are designed with the present or potential senior manager in mind. The first intake for the program in February 1989 included 45 Yukon Government employees, and plans for the second intake in September include expansion of access to the program by a limited number of participants from other governments, public or private corporations, and non-profit organizations.

In January 1989, development commenced for the community Administrative Skills Training (CAST) Program. The goal of this program is to provide entry level community administrative skills for employment in community-based enterprises, local businesses, or economic/business development positions with Indian Bands, economic development corporations and other governments or agencies. The 40-week program includes classroom modules and practical field modules, and is scheduled to be piloted commencing 1989.

APPLIED ARTS DIVISION

The Applied Arts Division is headed by a Coordinator and consists of Early Childhood Development, Registered Nursing Assistant, RNA Refresher, Registered Nurse Refresher, Social Service Worker, and Tourism and Hospitality - Food Services. In addition, a number of courses are offered on demand and include the following: Community Health Representative, Front Desk Clerk, Paraprofessional Social Worker, Short Order Cook, Vocational Rehabilitation Care Giver, and Waiter/Waitress.

The Registered Nursing Assistant program marked its twenty-fifth anniversary and continues to be one of the most popular in terms of numbers of applications received. The RNA Refresher program has received endorsement and support of the employing agencies and the licensing authority.

The second (diploma) year of the full-time Social Service program was begun in September 1988 and 11 students completed in April 1989. An articulation package has been sent to the University of Victoria, School of Social Work requesting a transfer of credit agreement.

The start of the full time Early Childhood Development program scheduled for early January 1989 was delayed for one month due to low enrollment. Following a concerted advertising campaign, 12 students began the full time program on January 30, 1989. Discussions with CEIC led to the designation of Day Care Workers in the Yukon as a skills shortage occupation and this, coupled with a willingness on the part of Grant MacEwan Community College (the brokering agency) to issue a certificate to those students who successfully complete one year of training, has resulted in the availability of financial assistance to ECD students.

A five month Short Order Cook was begun in November 1988 as an alternative to the 10 month Food Services certificate program.

The 24 week Community Health Representative program was started on January 9, 1989 as a joint funding venture between Advanced Education and Medical Services Branch at the request of the Council for Yukon Indians. Eleven students from eight Yukon communities participated in the program and all completed the four modules on May 28, 1989. This brings to twenty the number of native students who have completed this program at Yukon College in the past three years.

The Vocational Rehabilitation Branch of the Department of Health and Human Resources funded the four week Vocational Rehabilitation Care Giver Program (May 8- June 9, 1989) which was geared to the training of potential staff and family members who would be caring for severely mentally handicapped adults returning to the Yukon from long-term institutionalization in British Columbia.

ARTS AND SCIENCE DIVISION

1988-89 was a year of significant change and growth for the Arts and Science Division. Building on the 102% increase in enrollments experienced the previous year, Arts and Science prepared for 1988-89 by expanding its teaching faculty and course offerings and submitting a detailed proposal for a major programming initiative: Northern Studies. These efforts, together with a move to the new facility and Arts and Science's ability to offer a full first year Science program, resulted in another phenomenal increase in enrollments. In all, over 200 students (150 full time equivalents) registered in the Division's 1988-89 winter session program. Most of this growth was directly a result of an increase in full-time enrollments by recent high school graduates who - for personal, financial, or academic reasons - decided to begin their university studies in the Yukon.

Following the approval of the Northern Studies proposal in September, much of the Division's administrative energy was directed towards the successful development and promotion of the Diploma in Northern Studies. Transfer credit was secured for Athapaskan 101 and 102, thus making Yukon College one of the few post-secondary institutions in Western Canada that offered university level instruction in a native language. The Division also successfully negotiated the College's admission to the Association of Canadian Universities for Northern Studies and, once admitted, successfully lobbied for the creation of the Northern College's Committee, and ACUNS' sponsored group specifically asked to address the needs of Yukon and Arctic Colleges. Development began on over a dozen new course in Geography, History, Economics, Anthropology, etc., all dealing with topics of relevance to the North. Also, several new full-time faculty were hired in such key areas as Anthropology an Northern Justice.

The academic year concluded as successfully as it began. Arts and Science graduates successfully transferred to Queen's, Royal Roads, University of British Columbia, Simon Fraser University, University of Victoria, University of Alberta, and at least a half dozen other Canadian universities. Such ready acceptance of Yukon College's Arts and Science courses, together with the implementation of the first university level Northern Studies Program in Northern Canada, insures another successful year of the Division in 1989-90.

COLLEGE DEVELOPMENT DIVISION

Curriculum Research and Development Department

This Department, headed by a Coordinator, is responsible for providing curriculum research, resource sharing, advisory and support services to instructors and contractors who are developing new curricula or revising existing curricula with the primary role of ensuring excellence in curriculum development throughout the College. To support its research and development initiatives, the Department has successfully established positive relationships with key agencies and colleges across Canada and the United States. In doing so, program searches have been conducted to find established programs and courses in Canada, available curricula, and resource materials that could be used as a reference or as adaptation in the development or revision process.

Library and Information Services Department

This Department is headed by a Coordinator and is responsible for the provision of print and audio-visual services and materials to support the research, record keeping and learning activities of the college community. Library Services includes the acquisition, cataloguing and circulation of print and non-print materials for all college divisions and campuses, the provision of reference and inter-library loan services and the maintenance of the active lab which provides patrons with access to typewriters, a computer and microfiche. The major focus for this past year has been on the development of the various collections in an attempt to meet the academic needs of the college community plus the conversion of these collection records to an on-line public access catalogue. In addition to in-house purchases, several large private collections have been acquired for the College.

The audio-visual services component of this Department involves the acquisition, maintenance and distribution of audio-visual equipment and material as well as support to college personal in the operation of the equipment. The focus has been on the development of plans to establish television and photographic studio facilities at the College for both teaching and production purposes. A database of audio-visual materials is currently being developed. Records management services is responsible for the acquisition and storage of archival material, the development of copyright policy and the supervision of copyright practices, the control of college memberships in academic organizations and the development of copyright policy and the supervision of copyright practices, the control of college memberships in academic organizations and the development of a college-wide records management plan. Programming developments include the investigation of a Rural Library Technicians Program for library personnel in the Yukon as well as the provision of short instructional courses on the use and maintenance of various types of audio-visual equipment.

DEVELOPMENTAL STUDIES DIVISION

Developmental Studies part-time attendance at the Main Campus Grew steadily throughout the 9:00 a.m. to 9:00 p.m. drop-in centre. In College Prep, there was a marked increase in day part-time attendance. Access to the new chemistry, physics, and biology labs was a program highlight. Three levels of English as a second language (ESL) were offered in evening classes. Use of the language lab in the French Language Centre was very beneficial.

In the full-time classes, 169 students registered in the four levels. A long wait list of students wanting full-time day training prompted offering an accelerated class. This worthwhile programming innovation resulted in a high completion rate in the class and subsequent GED certification.

Developmental Studies through its related Subjects area offered instructional support to other College divisions in mathematics and communications. The Writing Lab assisted students, by appointment and drop-in, with essays and term papers.

Through funding from the Secretary of State, several small literacy projects were undertaken including tutoring and assistance to community campus instructors.

The new College facilities, new course offerings, more flexible programming, and the need for prerequisites to further training all contributed to a substantial enrollment and an exhilarating year.

EXTENSION SERVICES DIVISION

Extension Services, through Continuing Education and its Community Campuses, is responsible for the management and delivery of all community-based courses and programs through the Yukon. Staffing included a manager, one Continuing Education Clerk, one Secretary, twenty four permanent Community Campus instructors located in twelve communities, and a varying number of part-time instructors.

Continuing Education

The Continuing Education (C.E.) activities are varied and are coordinated at each Campus. The general objective for this programming division is to provide part-time studies that suit adult needs.

During the past year, the well established menu of C.E. courses continued with strong demand. The requests for computer courses in Whitehorse was exceptionally strong and, as a result, the courses were continued into the summer months. A shorter course, or seminar series, was created as a supplementary effort to meet the demand. Indicators are that the seminars will be very popular.

Many proposals, as well as requests, for new courses of study were received an assessed for their feasibility. There were two pilot projects conducted in an effort to respond to requests. A surveyor Helper Program (Pelly Crossing) and a Trophy guiding Program (Mayo) were delivered. Given the great range and variety of course proposals and requests, it is important to note the College preparations for dealing with this expansion of programming. First of all, many of the new initiatives have been deemed feasible for implementation only when the C.E. Department is able to cost-recover. Cost-recovery operations are projected to commence during the 89/90 year. Secondly, the C.E. Department has established a program framework for prioritizing and organizing course development. The list of non-certificate, non-diploma programs is as follows: Academic Studies, Business and Computer, Fine and Performing Arts, Seniors/Elders, Special Community Requests, Tourism/Wilderness, Trades and Technology, Vocational and Professional Development, and Yukon Studies.

Active consultations with community interest groups have been a highlight of the year and several partnerships have produced new and exciting programs and possibilities. Several community groups co-sponsored fine arts summer programming with Yukon College through C.E. One of the partners, the newly formed Society of Yukon Artists of Native Ancestry (SYANA), selected a by-line for continued development - "Artists At Work, A Northern Movement". The summer fine arts program is intended to become an annual attraction. This year's consultations have also developed close working relationships with the Federal Business Development Bank (FBDB), the Tourism Industry Association (TIA), and the Chamber of Commerce, specifically with respect to the feasibility study of a Business Enterprise/Incubator Centre. The partnership with Elderhostel Canada is developing into a very productive relationship. The program was started in

88/89 with four one-week offerings of Yukon Studies including two very successful programs organized by the University of Fairbanks and Yukon College.

Community Campuses

Thirteen Community Campuses, located in twelve communities, provide a wide variety of educational opportunities. Developmental Studies instruction at Levels II and III are offered on a full-time or part-time basis in each Community Campus. College Prep is offered full-time in Watson Lake and part-time in several other communities based on demand. Several credit and non-credit courses in the Administrative & Management Studies and the Applied Arts areas have been offered in each community. In addition, students are publishing their own newspapers or contributing to local community newspapers.

With the implementation of $5,000 "Discretionary Funds", each Community Campus Committee was given the authority to address community educational needs that the budget could not respond to. The results included: Income Tax seminars, Basic Home Construction, English as a Second Language, access to the Knowledge Network, Suicide Prevention workshops, Math Refresher, Basic Radio workshop, Needs Assessments, Mediation Skills workshops, student field trips, Alcohol and Drug Awareness workshop, St. John Ambulance First Aid, Conducting Effective Meetings with Robert's Rules of Order, and researching the availability of local expertise.

The Community Campus Facilities Review has resulted in major work being performed in Mayo, Ross River, and Pelly Crossing. Further improvements are scheduled for Teslin, Skookum Jim's, Haines Junction, and Watson Lake.

Major initiatives this year included:

a. development of a three year plan for each Community Campus and Extension Services.
b. Community Campus Native Instructor Trainee Program.
c. Distance Education Pilot Project - LAW 050; An Introduction to the Canadian Legal System; delivery scheduled for September 1989.
d. Annual Community Campus Committee meetings - March 10-12 and June 8-10.
e. Other innovative projects included:
   -Community Campus Needs Assessment
   -Community Campus Committee Handbook
   -Applied research proposal-Old Crow
   -Project Brief - proposed - Old Crow Community Campus
   -Statistical Report and Review for Community Campuses
   -Joint Review and Needs Assessment for Carpentry Helper and other trades training programs.

STUDENT SERVICES DIVISION

In Admissions, a substantial improvement in the functionality of the Student Information system resulted from a week-long training and consulting visit from the vendor. In addition, local talent has been developed which will make the system work substantially easier in the future. For the first time in recent history, group testing was performed

outside the College. The Test of Adult Basic Education (TABE) was administered to a group of potential students from the Kwanlin Dun Band.

Several community resources were successfully integrated into the operation of the Career/Counselling Centre. The Canada Employment and Immigration Centre counsellor was at the College several afternoons each week. The Whitehorse Ministerial Society sent a representative to provide pastoral counselling one-half day a week. The President of the Learning Disabilities Association also was available one-half day a week. Yukon Family Services provided professional psychological services one-half day per week on campus and by appointment in their Whitehorse offices. Finally, the Public Health Nurse was available to students and staff in the Nursing Station in the Lower Commons for a half day each week.

Orientation activities were very successful at the start of the 1988/89 school year, and counsellors have been asked back to classes for the beginning of the upcoming year. The Career Centre Open House was very successful, and will be repeated.

In addition to regular activities, Personal Skills Development developed and delivered four new courses:

-Anger Management (for Whitehorse Correctional Centre clients in conjunction with Mental Health Services and a Correctional Centre instructor)
-General Psychology for the College Preparation Program in Developmental Studies
-Group Work Methods for second-year Social Service students
-Personal Skills for Effective Living, a 12-week course in Life Skills.

The Residence experienced a fairly substantial change in the nature of its clientele, which reflects the increased popularity of the Arts and Science Program.

Special Education developed a strong network of professionals to provide services to special need and learning disabled people. The Coordinator began to develop a package of services which can be used by clients outside of the College on a cost recovery basis.

TRADES AND TECHNOLOGY DIVISION

The Trades and Technology Division, headed by the Coordinator and seven instructors, delivered five pre-employment programs (Carpentry, Welding, Construction/Industrial Electricity, Heavy Equipment and Motor Vehicle Mechanics), one technician level program (Surveying Technician) and the Carpenter's Helper Program in the communities.

In cooperation with the Industrial Training Unit of Advanced Education Branch, the College offered seven updating/upgrading courses to tradespeople and apprentices. A 20 week program for Communication Electricians Construction Crafts (Cable Splicing) was offered again with Yukon College and NorthwesTel sharing instructional and equipment resources. Also, a Surveyor Helper Program was piloted in Pelly Crossing. With some revisions, this course will be ready for offering next year in other communities.

The 1988/89 fiscal year saw a number of new projects come into the Trades area. There was the start of a major re-documentation process for all the trades programs. This project was initiated by the College in an effort to ensure that graduates would receive "credit" for the programs towards an apprenticeship. The Yukon Home Builders Association moved onto the campus and will work with the College in the areas of Northern building construction science and research.

APPENDIX 1

EMPLOYMENT TRAINING PROGRAMS

CANADA/YUKON SMALL BUSINESS TRAINING PROGRAM

DESCRIPTION: This program is a joint initiative of the Government of Yukon and the Government of Canada. It is designed to assist employed workers to obtain new skills in response to changing technology and markets.

OPERATING DATES: Year round.

ELIGIBLE EMPLOYERS: Private sector employers, self-employed persons, crown corporations, and organizations.

WAGE SUBSIDY: Wages - maximum to $350/week. Off-the-job - 60% of weekly wages. On-the-job - 25% of weekly wages.
Training Costs - 75% of the direct training cost total.

Up to $10,000 per place of employment to assist in the costs incurred in the provision of facilities or equipment in hiring the disable.

Funding for other costs may be available.

APPLICATION PROCESS: Applications for assistance can be made through either the Department of Education Branch or the Canada Employment and Immigration Commission.

Note: Proposals must be submitted and approved prior to training commencing. Training proposals cannot be approved retroactively.

COMPUTER CAMP

DESCRIPTION: This program is designed to provide summer employment for Yukon youth. Youth are hired as instructors for computer classes which are offered to children between the ages of 9 & 15.

OPERATING DATES: July - August

ELIGIBLE EMPLOYERS: Yukon students 16 years of age and up.

YUKON EMPLOYMENT INCENTIVE PROGRAM

DESCRIPTION: This program is designed to assist social assistance recipients in accessing employment/training opportunities which will enhance their future employability.

OPERATING DATES: Year round.

ELIGIBLE EMPLOYERS: Private sector employers, municipalities, native bands, nonprofit organizations, Government of Yukon Departments and Branches.

ELIGIBLE EMPLOYEES: Social assistance recipients who have received assistance for four continuous months or more and who have the physical ability and desire to work and keep a job for the duration of employment offered under this program.

JOB DURATION: Positions are normally for a period of 20 weeks.

WAGE SUBSIDY: The wage rate shall reflect the average wage paid by the employer for a similar position.

HUMAN RESOURCE CONSULTATIVE SERVICES

DESCRIPTION: This program is designed to provide Yukon employers with assistance in developing and implementing a Human Resource Development plan in order to make a more efficient use of the human resources available.

OPERATING DATES: Year round.

ELIGIBLE EMPLOYERS: Any employer operating or based in Yukon.

OPERATING PROCESS: Through discussions and working sessions with the Employment Training Consultant from the Department of Education, Advanced Education Branch, employers review and develop Human Resource strategies relevant to their own business situations and requirements.

COST: Consultative services and some materials provided free of charge.

YUKON TRAINING OPPORTUNITIES PROGRAM

DESCRIPTION: This program was implemented to provide Yukoners with Training Opportunities in Government departments/branches to acquire skills/work experience necessary to gain more permanent employment in either the private sector or Government throughout the Yukon.

OPERATING DATES: Year round.

LOCATION: Yukon Communities.

ELIGIBLE APPLICANTS: Yukoners who meet the minimum requirements for entry level into the training position for which they applied. Preference will be given to residents of the community in which the training position is located.

ELIGIBLE TRAINING AGENCIES: Government of Yukon Departments and, on occasion, Advanced Education may access private sector employers for specific occupational training.

JOB DURATION: Term agreements up to one year in duration with the intent to renew the agreement until the plan is complete.

WAGE: A training subsidy of $350.00 will be paid weekly. Training subsidies will be paid by Advanced Education.

APPLICATION PROCESS: Training Agencies - Government of Yukon Departments/Branches may submit a training position proposal including a detailed job description to the Manager, Employment Training, Department of Education, Advanced Education Branch.

Trainees - applications accepted by the Department of Education, Advanced Education only in response to current advertising. Advertising is placed in the major news papers in the Yukon and posted at all community Territorial offices when vacancies become available.

CANADA/YUKON SUMMER PROGRAM

DESCRIPTION: This program is designed to provide employment opportunities for students and youth in Yukon through a wage subsidy provided by the Governments of Yukon and Canada.

OPERATING DATES: April to September.

Continued.....

CANADA/YUKON SUMMER PROGkAM cont'd

ELIGIBLE EMPLOYERS: Private sector employers, municipalities, native bands, nonprofit organizations, individuals involved in nonprofit activities.

ELIGIBLE EMPLOYEES: Students and Youth who are normally between the ages of 15 and 25.

JOB DURATION: 6-18 weeks.

WAGE SUBSIDY:
a) Private sector employers - 50% of the hourly wage rate to a maximum subsidy of $3.00 on a 40 hour week.
b) Municipalities and nonprofit sector - 100% of minimum wage of $5.39 per hour plus employee benefits on a 40 hour week.

APPLICATION PROCESS: Employees - Applications for positions funded under this program may be made through the Canada Employment Centre for Students (CEC-S).
Employers - Applications for wage subsidies under this program can be made through either the Canada Employment and Immigration Commission, Employment Programs or; the Department of Education, Advanced Education Branch.

SUMMER STUDENT CAREER DEVELOPMENT PROGRAM

DESCRIPTION: This program is a youth initiative designed to provide Yukon students attending post-secondary institutions, with an opportunity of obtaining valuable work experience through career related summer employment. Students are employed with the Departments and Branch of the Government of the Yukon and become casual employees of the Government of Yukon.

OPERATING DATES: May to August. Positions are normally for 12 weeks.

ELIGIBLE EMPLOYERS: Government of Yukon Departments and Branches.

ELIGIBLE EMPLOYEES:
a) Must be full time students who have just completed a semester of full time post-secondary studies and who are returning to school in September; and
b) Must have been a resident of the Yukon for a minimum of 2 consecutive years immediately prior to the commencement of post-secondary studies or be eligible for a Yukon Grant.

APPENDIX 2

SCHOLARSHIPS AND BURSARIES

SCHOLARSHIPS AND BURSARIES

SCHOLARSHIPS AND BURSARIES	NUMBER	AMOUNT
Allied Chemicals Canada Limited Scholarship - Yukon	1	$1,000
Ann Marriott Scholarship (Yukon Art Society)	1	500
Beta Sigma Phi Scholarship	1	250
Canadian Army Yukon Scholarship	1	100
Canadian Association for Health, Physical Education and Recreation Scholarship (Yukon Branch)	1	100
Canadian Parents for French	1	not avail.
C.B.S. Huskies Radio Club Scholarship	1	350
CN Scholarship Program for Women	2	600
Eastern Star Religious Leadership Training Awards	1	not avail.
Elizabeth Bentley Order of the Eastern Star Scholarship Award	1	min. 450
Girl Guides of Canada	1	not avail.
Governor-General's Bronze Medal	1	500
I.O.D.E. Scholarship (Dawson)	1	200
Jinx Ross Memorial Scholarship		varies
Knights of Columbus	1	500
Lester B. Pearson College of the Pacific Scholarship	2	8,500
Lulu Fairbanks Memorial Scholarship	1	400
Nicholas John Harach Scholarship	1	100
Northern Resources Conference Scholarship	2	1,000
NorthwesTel Scholarship Program	varies	500
Official Language Fellowship Program*	2	2,000
Official Language Monitor Program**		varies
Order of the Eastern Star (Dawson)	1	varies
Order of the Royal Purple	1	500
Porter Creek Citizens' Association Scholarship	2	500
Queen's University (Kingston, Ontario) National Bursary+	15	1,985
Robert Asbil Memorial Scholarship	1	50
Royal Canadian Legion Bursary, Whitehorse	1	varies
Summer Language Bursary Program**	11	***
Super Valu Scholarship	4	200
Ted Parnell Memorial Scholarship (Yukon Conservation Society)	1	500
The Association of Professional Engineers of Yukon Territory Bursary (may vary)	1	1,000
The Doris Stenbraten Scholarship	1	700
The Frances Nowasad Award	1	200
Western College of Veterinary Medicine	varies/cost shared	
Whitehorse Kiwanis Club Bursary	2	1,000
Whitehorse Lions' Club Bursary	1	500
White Pass and Yukon Route Scholarship	varies	200
Yukon Law Society	1	500

*Funded by the Department of the Secretary of State and administered by the French Language Centre under a bilateral agreement on Official Languages in Education.
**Funded by the Department of the Secretary of State and administered by the Council of Ministers of Education (Canada).
***Covers costs of tuition, instructional materials, room and board, and obligatory activities.
+Applies only to those entering Queen's University.

APPENDIX 3

INSTITUTIONS AND STUDENT ATTENDANCE

INSTITUTIONS AND STUDENT ATTENDANCE

INSTITUTION	1987/88	1988/89
Acadia University, Wolfville, NS	1	0
Alberta Vocational College, Grouard, AB	0	1
Algonquin College, Nepean, ON	1	0
Arctic College, Fort Smith, NWT	1	0
Arctic College, Yellowknife, NWT	0	1
Athabasca University, Athabasca, AB	0	1
Bishop's University, Lennoxville, PQ	1	1
Blanche McDonald Institute, Vancouver, BC	0	1
Briercrest Bible College, Caronport, SK	3	2
British Columbia Institute of Technology, Burnaby, BC	9	9
Brock University, St. Catherines, ON	0	1
Calgary Alberta College, Calgary, AB	0	1
Calgary Flight Training Centre, Calgary, AB	0	1
Camosun College, Victoria, BC	5	9
Camrose Lutheran College, Camrose, AB	4	5
Canadian Travel School, Calgary, AB	0	1
Canadian Travel School, Vancouver, BC	1	0
Capilano College, North Vancouver, BC	8	3
Cariboo College, Kamloops, BC	3	3
Carleton University, Ottawa, ON	4	4
Certified General Accountant Association of BC, Van., BC	1	0
College of New Caledonia, Prince George, BC	3	4
Columbia Academy, Vancouver, BC	1	1
Columbia College, Burnaby, BC	0	1
Compu College, Prince Albert, SK	1	0
Compu College School of Business, Burnaby, BC	0	1
Compu College School of Business, Kelowna, BC	1	0
Compu College School of Business, St. Johns, NF	0	1
Computer Career Institute, Edmonton, AB	1	0
Concordia University, Montreal, PQ	0	1
Cosmetology School of Canada, Vancouver,	1	0
Dalhousie University, Halifax, NS	4	3
Delmar Beauty School, Calgary, AB	0	1
Douglas College, New Westminster, BC	14	11
Edmonton Flying School, Edmonton, AB	0	1
Edmonton Secretary College Ltd., Edmonton, AB	1	0
Emily Carr College, Vancouver, BC	1	1
Fairview College, Fairview, AB	3	0
Fashion Merchandising Career College, Vancouver, BC	2	0
Grande Prairie, Regional College, Grande Prairie, AB	3	0
Grant MacEwan Community College, Edmonton, AB	4	1
Humber College, Rexdale, ON	1	2
Interlake Aviation Co. Ltd., Gimli, AB	0	1
John Casablancas Career College, Vancouver, BC	0	1
King's College, Edmonton, AB	0	1
Kwantlen College, Burnaby, BC	4	1
Lakehead University, Thunder Bay, ON	0	1
Lakeland College, Vermilion, AB	5	0
Lethbridge Community College, Lethbridge, AB	7	5
Malaspina College, Nanaimo, BC	4	0
Maritime Christian College, Charlottetown, PEI	1	1
Marvel Trade & Business College, Edmonton, AB	0	1

INSTITUTION	1987/88	1988/89
McGill University, Montreal, PQ	2	3
McMaster University, Hamilton, ON	1	1
Millar Memorial Bible Institute, Pambrun, SK	1	0
Mount Royal College, Calgary, AB	8	9
New Brunswick Community College, St. Andrews, NB	1	1
Niagara College, Welland, ON	1	1
Northern Alberta Institute of Technology, Edmonton, AB	10	3
Northern College, Kirkland Lake, ON	0	1
Northern Lights College, Dawson Creek, BC	0	1
Northern Montana College, Havre, Montana, US	1	0
North Okanagan School of Hairdressing, Vernon, BC	1	0
Nova Scotia College, Halifax, NS	0	1
Okanagan Bible College, Okanagan, BC	1	0
Okanagan College, Kelowna, BC	6	4
Okanagan School of Hairdressing, Kelowna, BC	0	2
Olds College, Olds, AB	3	4
Pensacola Christian College, Pensacola, FL	0	1
Phyllis Herndl's College, Surrey, BC	1	1
Queen's University, Kingston, ON	6	4
Red Deer College, Red Deer, AB	9	10
Royal Winnipeg Ballet, Winnipeg, MN	0	1
Ryerson Polytechnical Institute, Toronto, ON	2	3
Scarborough College, Scarborough, ON	0	1
Selkirk College, Castlegar, BC	4	1
Seneca College, Willowdale, ON	1	1
Simon Fraser University, Burnaby, BC	15	18
Sir Sanford Flemming College, Lindsay, ON	1	1
Southern Alberta Institute of Technology, Calgary, AB	6	7
St. Francis Xavier University, Antigonish, NS	1	0
St. Mary's University, Halifax, NS	0	1
Tauernhof Bible School, Schladmig, Austria	0	1
Toronto School of Business, Hamilton, ON	1	0
Trent University, Peterborough, ON	0	1
Trinity Western University, Langley, BC	1	2
Universite Ste-Anne, Pte de L'Eglise, NS	0	1
University du Quebec a Chicoutimi, Chicoutimi, PQ	1	1
University of Alaska, Anchorage, Alaska, US	2	3
University of Alaska, Fairbanks, Alaska, US	8	8
University of Alberta, Edmonton, AB	26	18
University of British Columbia, Vancouver, BC	32	31
University of Calgary, Calgary, AB	19	14
University of Guelph, Guelph, ON	0	2
University of King's College, Halifax, NS	1	1
University of Laval, Ste-Foy, PQ	3	2
University of Lethbridge, Lethbridge, AB	3	3
University of Manitoba, Winnipeg, MN	0	1
University of New Mexico, Belen, NM	0	1
University of New South Wales, South Wales, Australia	0	1
University of Ottawa, Ottawa, ON	2	3
University of Paul Valery, Montpellier, Cedex, FR	1	0
University of Regina, Regina, SK	0	2
University of Saskatchewan, Saskatoon, SK	7	4

INSTITUTION	1987/88	1988/89
University of Toronto, Toronto, ON	3	3
University of Victoria, Victoria, BC	38	45
University of Waterloo, Waterloo, ON	1	2
University of Western Ontario, London, ON	0	3
University of Winnipeg, Winnipeg, MN	1	1
Vancouver Com. College - Langara Campus, Vancouver, BC	1	4
Vancouver Vocational Institute, Vancouver, BC	1	1
Vermont College (Norwich U), Montpellier, Vermont, US	1	0
Western College of Veterinary Medicine, Saskatoon, SK	1	0
Western Community College, Stephenville, NF	1	0
Western Pacific Academy of Photography, Victoria, BC	1	0
Western Pentecostal Bible College, Clayburn, BC	2	2
Westminster Choir College, Princeton, New Jersey, US	1	1
Winnipeg Bible College, Otterburne, MN	2	1
Yukon College, Whitehorse, YT	20	39
TOTAL STUDENTS	354	369
TOTAL INSTITUTIONS ATTENDED	84	93

APPENDIX 4

YUKON COLLEGE ENROLLMENTS - 1988-89 ACADEMIC YEAR

FULL-TIME ENROLLMENT FIGURES 1988-89

ACADEMIC DEVELOPMENT (FT)

Carcross		15
Carmacks		15
Dawson		9
Haines Junction/Burwash		6
Mayo		12
Old Crow		11
Pelly Crossing		17
Ross River		25
Teslin		10
Watson Lake		25
Whitehorse		146
Whitehorse (Skookum Jim Friendship Centre		20
	Total	311

ADMINISTRATIVE SERVICES

Accounting, Clerk-Typist, Secretarial	Total	64
Business Admin (Certificate - Year 1)		26
Business Admin (Diploma - Year 2)		7
Computer Management (certificate - Year 2)		9
		106

APPLIED ARTS

Camp Cooking		14
Community Health Representative		11
Early Childhood Development (Jan-June '89)		12
Food Services		8
Registered Nursing Assistant		10
Social Services Worker (Year 2)		11
	Total	66

ARTS AND SCIENCE

TRADES & TECHNICAL

Carpentry	12
Communications Electrician/Construction Craft	13
Construction/Industrial Electrical	5
Heavy Equipment Mechanics	13
Motor Vehicle Mechanics	12
Surveying Technician	12
Welding	5
Carpenter's Helper	
Ross River	10
Old Crow	7
Teslin	14
	103

TRADES UPGRADING/UPDATING

R 2000 for Apprentices	13
Welder Journeyman Upgrading	5
Carpentry Apprentice Upg-ading Level III	15
Hairdresser Upgrading	8
Automotive Wheel Alignment	11
	52
TOTAL	736

PART-TIME ENROLLMENT FIGURES (CONTINUING EDUCATION AND EXTENSION SERVICES)
1988-89

Academic Development	
Burwash	5
Carcross	3
Carmacks	3
Dawson City	12
Haines Junction	4
Mayo	5
Old Crow	3
Pelly Crossing	0
Ross River	10
Teslin	8
Watson Lake	18
Whitehorse Correctional Centre	37
Whitehorse Campus	231
ESL (Beginner, Intermediate & Advanced)	31
GED (General Education Diploma)	49
	419
Other Courses (Whitehorse)	
Administrative Services	265
Applied Arts	423
Arts and Science	98
Business Administration/Computer Management	233
Trades and Technical	126
Personal Skills Development	249
Other Courses	410
	1,804

PART-TIME ENROLLMENTS 1987-88 (continued)

Other Courses (Community Campuses)

Carcross	18
Carmacks	93
Dawson City	118
Elsa	12
Faro	69
Haines Junction	135
Mayo	42
Old Crow	16
Pelly Crossing	0
Ross River	22
Skookies	25
Teslin	57
Watson Lake	90
	697

TOTAL	2,920

APPENDIX 5

YUKON COLLEGE PART-TIME OFFERINGS 1988-89

PART-TIME OFFERINGS 1988-89 (BREAKDOWN BY PROGRAM/COURSE/COMMUNITY)

Academic Development/College Prep (part-time only)

Burwash	5
Carcross	3
Carmacks	3
Dawson City	12
Haines Junction	4
Mayo	5
Old Crow	3
Pelly Crossing	0
Ross River	10
Teslin	8
Watson Lake	18
Whitehorse Correctional Centre	37
Whitehorse Campus	231
ESL (Beginner, Intermediate, and Advanced)	31
GED	49
	419

Administrative Services (Whitehorse)	(day)	(evening)	
Accounting 100	6	28	34
Accounting 200	3	7	10
Accounting 300	2	0	2
Bedford	0	11	11
Business Math & Math 100/200	4	0	4
Keyboarding	0	60	60
Typing 100	11	0	11
Typing 200	2	0	2
Typing 300	0	0	0
Word Processing 101/102	0	48	48
Shorthand 100	0	0	0
Dictatyping	0	0	0
Business Communications 100	7	0	7
Business Communications 200	0	0	0
Word Perfect	17	59	76
			265

Applied Arts (Whitehorse)	
Tourism/Hospitality Orientation	17
Computer Literacy	177
Lotus 1, 2, 3	114
Early Childhood Development (Grant MacEwan Comm College)	
Early Childhood Education 100.2	4
103.4	5
104.1	6
102.3	17
105.2	5
305.2	9
101.3	11
404.2	10
RN Refresher	9
RNA Refresher	11
Communications 190/191/192	28
	423

PART-TIME OFFERINGS 1987-88 (continued)

Arts & Science

Business Administration/Computer Management

Accounting 202	40
Accounting 205	10
Accounting 209	8
Accounting 210	7
Business 110	14
Business 170	81
Business 201	8
Business 220	2
Business 240	5
Business 303	9
Business 311	19
Computer Man 101	13
English 190/191/192	17
	17
	233

Personal Skills Development

Various Courses (Assertiveness Training, etc.)

Anger Management - Whitehorse Correctional Centre	5
Assertion Skills - Academic Development	8
Communications in the Workplace - Trades & Tech (all T & T students)	82
Career/Life Planning - Academic Development	5
General Psychology - Academic Development	10
Group Work Methods - Social Services	10
Job Search Skills	15
Learning Orientation	15
Learning/PSD Orientation - Mayo	15
Personal Skills for Effective Living	12
RNA Communications (Registered Nursing Assistant)	10
Stress Management	10
ISW (Instructional Skills Workshop)	12

Other - Communities

Assertion/Conflict Resolution - Carcross Band	10
Learning Styles (Council for Yukon Indians)	20
Stress Management (Carcross)	10
	249

Trades and Technical (Whitehorse)

Air Brakes (Various Locations)	97
Air Brakes for Instructors	9
Fleet Management	8
Goldsmithing	12
	126

C.E. Courses (Whitehorse)

ACC PACC	18
Bedford	21
Elderhostel	126
Goldsmithing (Elsa)	9
Horse Care Clinic	24
Japanese	23
Leadership Communication	17
Music School	100
Outdoor Leadership	12
Robert's Rules of Order	13
Surveyor's Helper (Pelly)	8
Trophy Guiding	3
Welding	11
Wilderness Canoeing	7
Woodworking for Beginners	8
You and the Law	10
	410

PART-TIME OFFERINGS 1988-89 (Continued)

Community Campuses (Other Courses)

Carcross:

Oral Communications 190	6
Accounting 100	4
Tourism Hospitality	8
	18

Carmacks:

Tourism Hospitality	10
Typing 100	2
Keyboarding	5
Computer Applications	19
Accounting 110/200/300	13
How To Start a New Business	4
Cultural Awareness	40
	93

Dawson City:

Applied Appleworks	5
Basic Home Wiring	11
Keyboarding	7
Spanish	6
Air Brakes	7
German	6
Small Business Management	8
Understanding IBM	24
Basic Counselling	12
Tourism/Hospitality Orientation	19
Communications 190	6
Supervisory Skills	7
	118

Faro:

Introduction to Lotus	7
Advanced Lotus	3
Roberts Rules of Order	8
Air Brakes	15
Computer Literacy	13
Accounting 100	8
Keyboarding	9
Typing 100	6
	69

Haines Junction:

Communications 190	13
Telemark Skiing	11
Bush to Freezer	11
CPR/First Aid	20
Accounting 100/200	13
Quilting	10
Computer Literacy	3
Native Language	10
Hydroponics	1
Beginner Knitting	8
ESL Beginner/Advanced	14
French	9
Beginner Construction	4
Airbrakes	8
	135

Mayo:

Keyboarding	4
Typing 100/200	1
Computer Literacy	11
Communications 190	15
Meatcutting	6
Business Applications	5
	42

Old Crow:

Communications 191	7
Computer Literacy	9
	16

Elsa:

Computer Fundamentals	10
Lotus 1-2-3	2
	12

Ross River:

Accounting 100/200	6
Computer Literacy	10
Lotus 1-2-3	1
Communications 190	5
	22

Teslin:

Business 170	24
Accounting 100/200	7
Computer Accounting	3
Income Tax Seminar	9
Meatcutting	6
Shorthand	1
Running Effective Meetings	7
	57

Watson Lake:

Typing 100	1
Keyboarding	8
Accounting 100/200	12
Computer Applications	22
French	8
English 190	8
Tourism/Hospitality Orientation	19
Air Brakes	12
	90

APPENDIX 6

BRANCH EXPENDITURES FOR 1988-89

	1987-88 (000,000)	1988-89 (000,000)
Program Administration	$ 361.3	$ 161.6
Human Resource & Career Development	106.6	82.6
Industrial Training	321.6	400.4
Employment Training	481.7	624.3
In-House Apprentice Training	776.4	680.8
Research and Planning	157.2	1,934.4*
Student Assistance	1,496.4	*
Yukon College	6,214.8	8,055.1
Career Services	28.5	286.4
Innovative Projects	31.0	27.0**
TOTAL	$9,975.7	$12,225.6

NOTE: *Student Assistance became part of Research and Planning in the 1988-89 fiscal year;
**the funding for Innovative Projects in 1988-89 is included in the total for Research and Planning.